

<b>Governing Body</b>	<b>Deacons</b>	
<b>Membership</b>	Deacons	Susan Masarek, Lilliana Stevens, Aurora Sperlunto, Carol Fulton, Dennis Kolecki, Vicki Vail
	Staff	Pastor
<b>Regular Meetings 4th Monday 7p</b>		
<b>Mission Statement</b> The ministry of deacon as set forth in Scripture is one of: compassion, witness, and service, sharing in the redeeming love of Jesus Christ for the poor, the hungry, the sick, the lost, the friendless, the oppressed, those burdened by unjust policies or structures, and anyone in distress. Persons of spiritual character, honest repute, exemplary lives, brotherly and sisterly love, sincere compassion, and sound judgment should be chosen for this ministry.		
<b>General Tasks</b> <ol style="list-style-type: none"> <li>1) Promotes, in many and innovative ways, the proclamation of the gospel of Jesus Christ in the Collingswood area by word but especially by actions;</li> <li>2) Responsible for maintaining CPC as an active, loving community of faith;</li> <li>3) Works with Pastor to identify special needs of members and members with special talents;</li> <li>4) Develops visitation plan, insuring all who waned to be visited are visited;</li> <li>5) Produces membership directory;</li> <li>6) Maintains history/memory of congregation, educates Pastor on relationships among members;</li> <li>7) Works with Worship on special, community-oriented services, organizes mailings and other promotions;</li> <li>8) Organizes regular fellowship events (coffee hours, dinners, parties, outings, small group fellowships);</li> <li>9) Works with Worship committee to provide greeters to identify newcomers to church;</li> <li>10) Identifies newcomers to CPC neighborhood (welcome baskets, community directory, etc.);</li> <li>11) Works with Mission to publicize church activities and events;</li> <li>12) Works with Pastor to insure Pastoral needs of bereaved family are met and follow-up help is available</li> <li>13) Works with Clerk and secretary to insure updated information on members (birthdays, baptized members, children, addresses, and telephone numbers, etc.);</li> <li>14) Organizes phone chain for rapid congregational communication, especially by those needing prayer;</li> <li>15) Meets regularly with Pastor to review progress;</li> <li>16) Takes on other duties as determined by Pastor and Session.</li> </ol>		
<b>Resources</b> Article: <a href="https://www.presbyterianmission.org/story/reformed-theology-101/">https://www.presbyterianmission.org/story/reformed-theology-101/</a> Webinar: <a href="https://apcenet.org/project/basics-of-reformed-theology/">https://apcenet.org/project/basics-of-reformed-theology/</a>		
<b>Learning Projects</b> Meet church and community officials to discover needs, view videos, invite speakers, attend workshops		
<b>Overall Goals</b> Begin education of committee and congregation of overall outreach needs and opportunities. Support members in mission projects.		

<p><b>Specific Projects</b> Weekly coffee hour, congregational gatherings, organize weddings and funerals, organize special collections</p>
<p><b>Other Notes</b> Deacons are called to lead the congregation in compassion, witness, and service, representing the ministry of the church in the world and the presence of the world in the church. While deacons have no particular responsibilities for the ordering of worship, the session should ensure that deacons (where present) have regular opportunities to lead in worship, and that their ministries of compassion, witness, and service are reflected in the public services of the church.</p>
<p><b>Moderator Responsibilities</b></p> <ol style="list-style-type: none"><li>1) Develop agenda in conjunction with Pastor;</li><li>2) Call and preside over committee meetings;</li><li>3) Insure minutes are taken and distributed as needed;</li><li>4) Oversee task list, securing committee members and volunteers (especially for quick tasks below);</li><li>5) Help recruit and train committee members and volunteers as needed.</li></ol>
<p><b>Deacon Responsibilities</b></p> <ol style="list-style-type: none"><li>1) Attend committee meetings;</li><li>2) Review agenda and other materials in advance of meeting as much as possible;</li><li>3) Participate in regularly performing several of the General Tasks listed above;</li><li>4) Help recruit and train committee members and volunteers as needed;</li><li>5) Be prepared to ask questions and offer ideas at meetings.</li></ol>
<p><b>Quick Tasks - That can be done on an as needed basis by congregation</b></p> <ol style="list-style-type: none"><li>1) Help with coffee hour</li><li>2) Write prayer cards</li><li>3) Monitor and report on needs of sick and shut-in members</li><li>4) Report on community needs in which CPC can be involved</li><li>5) Help with funerals, weddings, fellowship events</li></ol>